

**REDLAND MUSEUM INC
ANNUAL GENERAL MEETING 3 SEPTEMBER 2019
MINUTES**



Chair: Tony Spinks

The President welcomed and thanked everyone for attending the Annual General Meeting of the Redland Museum. He acknowledged the Quandamooka People, Traditional Owners of the lands, winds and waters we call Redlands. I pay my respects to Elders, past, present and emerging.”

He extended a warm welcome to Redlands Mayor, Karen Williams, Deputy Mayor, Lance Hewlett, and Councillors Paul Bishop, Wendy Boglary, Murray Elliott and Peter Mitchell.; He also welcomed Mr. Geoff Moore, President North Stradbroke Island Museum on Minjerribah. He reminded everyone to sign the attendance book along with any apologies.

Attendance and Apologies: as per roll

Minutes of previous Annual General Meeting held on 4 September 2018

The minutes of this meeting were confirmed at the General Meeting on 2 October 2018..

President’s Report: Tony Spinks

It is with great pleasure that I present to you the 2019 Annual Report of the Redland Museum. As she did last year Sylvia McGarry has compiled this fantastic document. My heartfelt thanks Sylvia. There are many great memories contained in this report which we will enjoy reading at our leisure. Thank you to the sub-committee leaders, photographers, proof readers and staff who contributed information towards the making of this Annual Report. We will use this report with pride during the coming year for promotion, grant applications and volunteer recruitment. I particularly enjoy seeing the many and varied photos throughout the document. One of my favourites is on page one – our street frontage on Smith Street. I will just précis some aspects contained in the Annual Report.

1. We are a dynamic inclusive social history museum - a thriving community hub.
2. The on line recording of our collection, the stocktaking, photographing, accessioning and de-accessioning procedures ensures our quality collection will always be the core of the Redland Museum.
3. A highlight of our monthly General Meetings are items of interest from the collection. These can range from restored electric fans and heaters to something delicate and fragile from the textile section to rare books and manuscripts from the library and fascinating stories of research.
4. Our Heritage and Harmony Fiesta highlighted the link between our history and the multicultural communities of the Redlands.
5. We are maintaining a strong financial position and giving the Redland City Council extremely good value for their investment in the museum.
6. Community awareness of the museum has increased, with positive feedback highlighting the pleasure brought to all involved. In the last financial year, there were approximately 25,270 visitors to the museum which is an increase of 16% over the previous year. During the year we noticed a decline in the number of school groups visiting. Upon investigation it was discovered

one of the major hurdles for schools was the cost of bus transport to the museum. The Library team, led by Fiona Eastwood and with the assistance of the main Collection Team initiated a number of curriculum kits that schools can borrow. Using this method the museum visits the schools.

7. Partnerships with local individuals, communities and organisations have been a highlight of the year, leading to the many and varied exhibitions, events, visits and activities. Two very different exhibitions this year were the Creative Tapestry ladies with their weekly demonstrations and the Bayside Vehicle Restorers Club display of cars, bikes and memorabilia.

8. There is always something happening in every area of the museum. One week the Event Room is full of children doing craft, participating in school holiday programmes and the next it is a venue for a musical or theatrical performance. Or another group has arrived for a Devonshire Tea or a lunch. Or a group of international students has arrived for a tour under the guidance of our experts. After a first semester break in 2019 the Capstone Programme with four IT students from QUT will happen again for the second semester 2019 and semester one 2020.

9. The Blacksmith's shop is a hive of activity every Saturday morning and is a must visit destination for visitors during weekend and showground events. Many thanks Redland City Council for encouraging and supporting these major events to our doorstep.

Thank you to all the members of the Management Committee for your support during the year. But our decisions would not have come to fruition without the support and generous commitment of the staff and the volunteers. On page 35 you will see a list of all volunteers and it is because of these people that the Redland Museum is so successful. Thank you everyone. Special thanks to Vice President Bruce and Secretary Liz for your assistance to me throughout the year.

I would like to move that the Annual Report and my report be accepted. Seconded by Artie Rentoul Carried

Treasurer's Report: Jan Spinks

Jan Spinks presented the Audited Financial Report for Financial Year 2018-2019

Good morning everyone. It is my pleasure to report on the business side of the museum.

During FY2018-2019 we continued to build on our past success. UHY Haines Norton Chartered Accountants were engaged by the Management Committee to ensure our financial statements met Australian Accounting Standards. Their audit report which was adopted by the Management Committee on 29 August will give museum members and stakeholders the assurance that the financial affairs of the museum are being maintained to a high standard. There is a copy for each of you to enjoy – a little light reading. If you have any questions at any time just ask and I will do my best to answer.

INCOME

In accordance with our 5 year funding agreement with Redland City Council, this financial year the museum received \$235,745 towards operational expenses. All members of the museum are very appreciative of this support from our council. During the year we applied for two grants and were fully successful with one application receiving \$500 from Volunteering Qld which was used to say thank you to volunteers during Volunteering Week. The second application was partially successful receiving a Councillor's Small Grant of \$800 for the Heritage

and Harmony Festival in March. Our total Revenue and Income for the year was \$408,483. As a result of many hours of work by volunteers and staff, 36% of this total income was self-generated. To achieve this excellent result we have welcomed many visitors through both the front and back doors to enjoy our displays, exhibitions, events and performances. Once inside, visitors support the museum by enjoying our catering, buying merchandise from the shop and exhibitions, by giving us a donation or buying raffle tickets from our very persuasive ticket sellers. The strong partnerships formed with Event organizers at the showgrounds have continued to grow. During the FY2018-19 we participated in eight showground events which gave us the opportunity to showcase all aspects of the museum and also the ability to fundraise during these occasions. Thank you Redland City Council for bringing these events to the showgrounds. The Museum's relationship with fellow community groups has continued to grow and prove financially beneficial for all concerned. Special thanks to our very generous benefactor. Your ongoing support is very much appreciated. We thank you every time we walk on our lovely new floor in the transport area and lunch room.

EXPENDITURE

An underlying cash surplus earned in FY2018-19, excluding depreciation, was \$37,153. The Depreciation of assets, as calculated by the auditors, was \$156,197 and is included in Property expenses. An overall deficit of \$119,044 resulted. Operational expenditure exceeded the RCC grant by \$78,276. Capital expenditure was \$69,700. The total of these two items, \$147,976 has been funded by self-generated funds which have been earned this year and preceding years by hard working volunteers.

CONCLUSION

The FY2018-19 was another excellent year financially for the museum and gives us a solid base to continue with planned improvements and possible museum reconfiguration. It is obvious from this financial success that staff and volunteers have been very busy. While we are working/volunteering we do enjoy ourselves, make new friends, learn new skills, have lots of laughs and also enjoy plenty of sustenance provided by the catering crew. Thank you volunteers who have helped with all aspects of the museum's operation. Thank you also to the museum staff who are the first point of contact for most people when they visit the museum.

I would especially like to thank our Administration Co-ordinator, Sharon Vassallo with whom I have worked very closely during the last two years and to her predecessor Kimberley. Their knowledge and professionalism made my role much easier. Thank you also to fellow bank account signatories Doug, Sylvia, Ross and more recently Liz and Bruce who on Fridays were just waiting for my text letting them know our weekly internet payments were waiting to be approved.

I would like to move that my report, including the Auditor's report be accepted.

Seconded: Shirley Mahon - Carried.

The vice-President moved a motion thanking Jan Spinks for her outstanding service as Treasurer for the last four years. Seconded Karen Williams. Carried with applause.

The President asked for any comments from the floor.

The President then invited Mayor Karen Williams to chair the meeting for the election of Office Bearers. Before he vacated the chair, he thanked everyone who participated in the election process, either by accepting a nomination or by proposing or seconding a nominee, or by giving a proxy to a fellow member to vote on your behalf. To those who are not successful in joining

the new Management Committee we look forward to your continued participation at the Museum.

Mayor Karen Williams congratulated the Management Committee and members, referring to the museum's contribution to the Community as a great return on the Redland City Council's investment and support. She acknowledged the Museum's participation in showground events, regular changes of displays and the take up of the Capstone project. She also thanked the Museum for hosting visitors from the Redland City Council's sister city, Kani City in Japan

Election of Members of the Museum's Management Committee

Mayor Karen Williams declared all positions vacant and presided over the election of members to the Museum's Management Committee. Scrutineers appointed were Jim Gilbert, and Councillors Paul Bishop, Wendy Boglary Murray Elliott, Lance Hewlett and Peter Mitchell.

The meeting adjourned for morning tea during the counting of votes by the scrutineers.

Election of Office Bearers

The Mayor thanked the scrutineers and announced the results of the election.

President: Tony Spinks

Vice President: Bruce Smith

Honorary Treasurer: Doug Alexander

Honorary Secretary: Liz Blumson

Committee Members:

Peter Adam

Russell Dinte

Jan Spinks

Rick Thomason

A motion was moved by Doug Alexander, seconded by Kath McNeilly that the ballot papers be destroyed. Carried.

The President, Tony Spinks, resumed the Chair and thanked the Mayor, Councillors, and Jim Gilbert, Museum member, for their assistance in conducting the election.

He thanked Deirdre Hargreaves for her contribution to the Management Committee and for her continuing participation at the Museum. He stated that the newly elected MC will work together and will always aim to make decisions in the best interest of the Museum

Appointment of Auditors

Jan Spinks proposed a motion that UHY Haines and Norton Accountants be re-appointed as the museum's auditors. Seconded by Shirley Mahon. Carried.

Consultants

The President moved that Peter Robertson be reappointed as Licenced Armourer. Seconded by John Burt. Carried.

The President moved that Cr Paul Gollé continue as Redland City Council representative for the Museum. Seconded Jan Banks carried.

Close of meeting

The President thanked everyone for attending the meeting and announced a 15 minute break before the September General Meeting.

Meeting closed at 10.00 am.

Tony Spinks

President

Redland Museum Inc.